

DIVISION OF STATE DOCUMENTS

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The Division of State Documents was created within the Office of the Secretary of State in 1974 (Chapter 600, Acts of 1974). Appointed by the Governor, the Administrator is responsible for publication of the *Code of Maryland Regulations* (COMAR), the *Maryland Register*, and the *Maryland Contract Weekly*. The Administrator also oversees the Maryland Information Retrieval System (MIRS).

CODE OF MARYLAND REGULATIONS

Patricia A. Smith & Maryan Elder, *Editors*

(410) 974-2486

The *Code of Maryland Regulations* (COMAR), is the permanent compilation of the Governor's executive orders, all State agency regulations, and all opinions issued by the State Ethics Commission.

MARYLAND REGISTER

Judith M. Gray & Ann B. Maxfield, *Editors*

(410) 974-2486

The *Maryland Register*, a bi-weekly publication, serves as a temporary supplement to COMAR. The *Register* prints all proposed, adopted and emergency regulations of the State's administrative agencies; notices of public hearings and meetings; the full text of all opinions of the Attorney General; proposed and adopted rules of court; hearing calendars of the Courts of Appeal; synopses of all legislation proposed, enacted, and vetoed by the General Assembly; all executive orders; all gubernatorial appointments; notices of bids requested and awards announced on all State contracts valued above \$25,000; and any other document the

General Assembly requires or the Joint Committee on Administrative, Executive and Legislative Review (AELR) permits to be published. An index to the *Register* is published quarterly and is cumulative throughout the year. All adopted regulations and executive orders that are permanent in nature periodically are taken from the pages of the *Register* and integrated into COMAR by means of published supplements.

With the exception of emergency regulations, administrative regulations are not effective until notice of their adoption is published in the *Maryland Register*. The text of any document appearing in the *Maryland Register* and COMAR is the only official, valid and enforceable text of that document. Any document appearing in the *Maryland Register* and COMAR is accorded judicial notice in all court proceedings (Code State Government Article, secs. 7-201 through 7-222).

MARYLAND CONTRACT WEEKLY

Carolyn Wohlgemuth, *Editor* (410) 974-2486

The *Maryland Contract Weekly* began in 1992 under the name *Maryland Register Contract Weekly*, assuming its present name in 1994. *Maryland Contract Weekly* publishes notices of bids requested and awards announced on all State contracts valued above \$25,000. Since 1993, county and municipal bid and award notices may be published in the *Weekly* (Chapter 509, Acts of 1993). Synopses of all decisions by the Board of Contract Appeals also appear regularly.

MARYLAND INFORMATION RETRIEVAL SYSTEM

William D. Hager, *Director* (410) 974-3500

The Maryland Information Retrieval System (MIRS) was created in 1984. The System is a computerized information retrieval service for State statutes; all adopted, proposed and emergency regulations; and executive orders. The System also is used to compose all COMAR supplement pages.

GOVERNOR'S COORDINATING OFFICES

The Governor's Coordinating Offices include the Office for Children, Youth, and Families; the Governor's Office of Crime Control and Prevention; the Office for Individuals with Disabilities; the Office of Minority Affairs; and the Office on Volunteerism.

OFFICE FOR
CHILDREN, YOUTH, & FAMILIESLinda S. Thompson, Dr.P.H., *Special Secretary
for Children, Youth, & Families*

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World Wide Web:

<http://www.mop.md.gov/ocyf/index.htm>

BUDGET (CODE DA0502, formerly 23.01.05.02)

Funds	FY1994 (actual)	FY1995 (actual)	FY1996 (approp.)
General	\$1,276,600	\$1,922,693	\$2,218,242
Special	\$1,149,495	\$ 979,824	\$1,866,127
Federal	\$4,292,440	\$6,478,609	\$5,498,002
Total Funds	\$6,718,535	\$9,381,126	\$9,582,371
Reimbursable	\$ 72,163	\$ 482,121	\$ 906,645
Staff			
Authorized	40	40.0	40
Contractual (FTE)		10.6	14
Total Staff		50.6	54